

## Mentor Preparation

These questions will help prepare for your first sponsorship meeting. Please complete these questions and begin thinking about your goals and expectations of the mentor/protégé relationship.

1. What do I consider the important skills and abilities that are needed at the protégé's level?

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2. What are some aspects of my job that I like best? That I like least?

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3. What are my major accomplishments?

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4. How can I best help my protégé?

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5. What have I done for my personal and professional development?

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6. What one thing do I wish someone had told me when I was at the protégé's level?

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7. Describe your perception of the roles and responsibilities of both the mentor and the protégé. Discuss your answer with your protégé.

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8. What skills, abilities or knowledge can you pass on to your protégé?

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9. What are some lessons you have learned in your current and past roles?

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10. What outcomes do you most want from this relationship?

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11. What do you need to do to make this work?

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12. What should the protégé contribute to the relationship in order to drive maximum benefit?

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